

Plan Your Visit

Fill out this worksheet prior to contacting Catawba Science Center for an easier scheduling experience. Once scheduled, visit CSC's website to better prepare for the day of your field trip.

Program Title _____

Number of programs needed _____

You will need all teacher names. Group size for programs is limited to 30 participants.

Date _____

Alternate #2 _____

Alternate #3 _____

Please note: CSC has the highest group visitation in March, April and May, between the hours of 9 a.m. and noon.

While there are no guarantees, it is more likely that there will be fewer other groups visiting if you schedule outside of the above months and times.

Time range available for your programs _____

Do you want your program at CSC or at your school? _____

The Special Events Room (located in the planetarium building) can accommodate groups of 50 at a time for lunch. **Reserved in 30 minute time slots per group of 50, on a first come, first served basis. A \$10 fee is now required to reserve the room.** Groups are welcome to picnic on the public lawn at no charge. No other lunch facilities are available at CSC year round.

Special Events Room (for lunch) **Yes** **No**

Time range needed _____

Now you're ready to make a reservation:

Email: scheduling@catawbascience.org

Or Call: (828) 322-8169, ext. 301

We encourage you to schedule well in advance.

Please do not fax this worksheet in lieu of a phone call or e-mail.

Cancellations: Please notify us immediately if you need to reschedule or cancel your visit. "No shows" and groups canceling within 24 hours of their scheduled visit will be charged the full amount. In the event of a rained-out program at Glenn Hilton Park, groups are encouraged to reschedule or have a self-guided exploration of CSC exhibits.